

Library Technician

Qualifications

- Two-year Diploma in Library Technology and a minimum of one-year of relevant experience
- Experience cataloguing resources and operating/maintaining circulation
- Proficiency at an intermediate level in Microsoft Office Suite
- Experience troubleshooting problems with computer hardware/software and audiovisual equipment
- Experience and interest in Maker Space and other learning/instructional technologies
- Strong communication and interpersonal skills
- Interest and capacities in extra-curricular activities
- Strong religious conviction and practice
- Educational philosophy in keeping with the Catholic Jesuit tradition

Applicants should submit a cover letter and résumé by Friday, May 17th

The Principal

St. Paul's High School

blewin@stpauls.mb.ca

2200 Grant Avenue

Winnipeg MB R3P 0P8

Contract to start September 1, 2019

Only those applicants to be interviewed will be contacted.

Interview candidates will be required to provide professional references and a clergy reference at the time of the interview.

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