



# Holy Ghost School

Invites applicants for the following position for the 2021/2022 school year:



## **School Guidance Counsellor (0.5 FTE Term Position) with Possibility of Extension)**

**Start Date:** ASAP

### **Successful applicants will:**

- Hold or be eligible to hold a valid Manitoba Teaching Certificate;
- Hold a Guidance Counsellor Certificate or working towards;
- Demonstrate a teaching philosophy in keeping with Catholic Education;
- Demonstrate the ability to effectively communicate with co-workers, students, parents and outside agencies, as demonstrated through written and verbal skills;

### **Skills and qualifications:**

The main goal of school counselling services is to enhance and promote student achievement. These services are designed to provide supports and resources to students, to their families, and to staff. The school counsellor provides a continuum of preventative, developmental, and intervention services, within the school setting and facilitate referrals to community resources. The school counsellor is an integral member of the school-based Student Support Team.

### **Qualifications:**

- Knowledge of current Child Protection Legislation and thorough knowledge of community supports and resources;
- Guidance education in the areas of personal, social-emotional, academic and career development;
- School based confidential consultation, planning and coordination within and beyond the school setting;
- Individual and group counselling to support mental health needs;
- Excellent written, verbal and interpersonal skills;
- Excellent time management and leadership skills;
- Ability to provide consultation to school administration, teachers, staff, students and parents regarding personal, social and emotional needs of students;
- Ability to conduct a needs assessment and evaluation of bullying and/or violence for at-risk behaviors;
- Ability to provide individual/group counselling for at-risk students and to refer students who require intense or specialized services to outside agencies;
- Ability to provide support for new and returning students;
- Ability to prepare and deliver guidance lessons to all students to develop life skills, promote good character, develop resilience, and emphasize the importance of higher education and goal-setting.

Consent to contact references is also required. All applicants are thanked for their interest, however, only applicants selected for an interview will be contacted. By applying, you are consenting that Holy Ghost School may contact your references. The successful candidate will be required to submit a clear Criminal Record Check (including Vulnerable Sector Search) and Child Abuse Registry Check, at their own expense, as a condition of employment. Further information is available at [www.holyghostschool.ca](http://www.holyghostschool.ca)

Posting open until filled. Interested applicants should forward a cover letter and resume, including three references (two professional and one from your Pastor as soon as possible to:

**Holy Ghost School  
Human Resource Committee**

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Winnipeg, MB R2W 2L8

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